

**Selectmen's Meeting, Monday, January 11<sup>th</sup>, 2016 in the Cavendish Town Office Meeting  
Room at 6:30 pm**

Note: The Cavendish Select Board will be meeting in executive session with Town Attorney Matthew Birmingham at 6:00 pm in the Town Clerk's Office on a legal matter (closed session). The board will convene its regular monthly meeting at 6:30 pm in the Town Office Meeting Room.

The meeting was opened by Chairman Glidden at 6:01 p.m. In attendance were Bob Glidden (Chairman), George Timko, Mike Ripley, Wendy Regier, Jill Flinn, Rich Svec (Town Manager) and Bruce McEnaney (Assistant to the Town Manager).

*George Timko moved/Bob Glidden seconded a motion to go into executive session on a legal matter with Town Counsel Matthew Birmingham at 6:02 p.m.. All voted in favor.*

*George Timko moved/Mike Ripley seconded a motion to exit executive session at 6:22 p.m and to adjourn until 6:30 when the regular monthly meeting would be convened. All voted in favor.*

**Present:** Bob Glidden (Chairman), George Timko, Mike Ripley, Wendy Regier, Jill Flinn, Rich Svec (Town Manager), Bruce McEnaney (Assistant to the Town Manager), Jen Leak (Recording Secretary), Ed McEaney from LPCTV, and citizens as listed on the attached sheet.

**1. Call the monthly meeting to order**

Bob Glidden, Chairman, called for the reconvention of the Select Board Meeting and commencement of the regular monthly meeting at 6:30 p.m.

**2. Review/approve minutes of the meetings of December 14th, 2015 and January 4<sup>th</sup> and 6<sup>th</sup>, 2016**

*George Timko moved/Mike Ripley seconded a motion to accept the minutes of December 14th, 2015 and January 4<sup>th</sup> and 6<sup>th</sup>, 2016 as written. All voted in favor.*

**3. Sign Orders**

Bob Glidden, Chairman, directed the Select Board to sign orders at their convenience during the course of the meeting.

**4. Review Correspondence**

Bob Glidden, Chairman, directed the Select Board to review correspondence at their convenience during the course of the meeting.

**5. Adjust agenda**

Rich advised the Select Board there were no adjustments needed.

**6. Discuss project changes proposed by Vtrans for the Green Mountain Railroad trestle project on Cavendish Gulf Road. Dan Delabruere of Vtrans Structures Division and two Vtrans project engineers will be present to give information about shotcrete and soil nail options. This is a follow-up to previous discussions including September 14<sup>th</sup> and August 10<sup>th</sup>, 2015**

Dan Delabruere was present and introduced his project manager, Kyle Wells, and project designer, Aaron Guyette. Aaron gave an overview of this project. He said that emergency repairs were made to the roadway and embankment after Tropical Storm Irene, but permanent repairs still need to be put into place. The original final design called for a pre-cast concrete block wall, which would be dyed to try and blend in with the existing historic cut stone block wall. However, early in the construction phase, the contractor found that the ledge the pre-cast block wall was designed to rest upon was deeper than expected. This finding required a new design for the project.

Aaron said that the new final design calls for a layer (approximately 60) of shotcrete, held in place by soil nails, rather than a block wall. He said this design will require less site disturbance and a shorter road closure. Dan explained that the originally proposed wall could not simply be set deeper, but rather an entire new design was required due to increased hydraulic pressure at greater depths which the original design would not be able to withstand.

Bruce asked why these repairs were needed now, since the railroad has been in place for over 150 years. Aaron said the slope is not stable, and they want to protect the tracks and roadway from further storm damage. Dan added that the bank needed to be stabilized in order to avoid a potential public safety issue if a train derailed. Bob agreed public safety was the priority here.

Wendy asked if they had any photos of shotcrete that had weathered, and Aaron said he did not. Wendy said she did not see any advantage to the Town of making concessions on design, since the shotcrete would not blend with the existing historic cut stone block wall. Bruce asked if sod could be laid over the shotcrete or vegetation encouraged. Aaron said he thought the bank was too steep for that. Rich asked if the shotcrete could be colored the same color which the Town had picked for the pre-cast blocks. Dan said it could if it was important to the Town. The Board indicated that it is important. Aaron said the color may vary a bit, depending on the particular concrete mix used, but it would be close. Dan has a record of the color previously chosen. Dan reminded the Select Board that this is a FEMA project so they are limited on design options and the work must be done this next construction season.

Larry asked what the expected life of a shotcrete wall would be in this environment. Aaron said probably in the 70 year range. Dan said drainage pipes and stone would be used to keep water from building up behind it and cracking it. George asked how the ditch would be cleaned if the drainage pipes were sticking out into the ditch, and Aaron said they would be cut flush so shouldn't be a problem. He said the bottom edge of the shotcrete would extend below the level of the ditch.

Aaron said they expected about a 2 week daytime road closure, and 72 hour railroad closure. The Agency of Transportation would ensure that detour signs are placed and will put up warning signs ahead of time.

Aaron said the initial agreement with the Town would need to be revised. Rich said that agreement had called for the Town to have some maintenance responsibilities for the wall. Aaron said that was not accurate and it has been revised. The new agreement would keep the responsibility for maintenance with VTrans. Larry wanted to clarify that the Town was not responsible for any costs associated with this project. Aaron said it was not.

Kyle said he would send a revised agreement to Rich for review and sign.

The Select Board thanked Dan, Aaron and Kyle for coming this evening.

The Select Board moved to item #9 as the two organizations for items #7 and 8 were not yet present.

7. **At 7:15 pm meet with Jackie Hanlon of Windsor County Youth Services regarding the work that her organization provides to the Cavendish community and their request for a FY17 town external appropriation.**

Tara Chase, program director, was present and gave an overview of the Windsor County Youth Services activities.

8. **At 7:25 pm meet with Lori Brown of the Vermont Adult Learning regarding the work that her organization provides to the Cavendish community as well as their FY17 town external appropriation request**

Lori Brown was not present.

9. **Jason Rasmussen of the Southern Windsor County Regional Planning Commission will be present to give the Board an overview of Act 64, the Vermont Clean Water Act, and its ramifications for towns.**

Jason Rasmussen was present and handed out an overview of the Clean Water Act. He said one of the things this act would regulate is the impact town road networks have on water quality.

Jason said the state is currently developing standards that should be in place by 2017. After that date, towns will need to conduct inventories of roadways near existing watersheds. He thought there would be a 20 year implementation plan to correct any issues which road effect water quality.

Jason said that the Regional Planning office would gladly assist the Town of Cavendish with the inventory and implementation plan.

George asked if this program would only impact new road construction. Jason said it would affect all existing roads which were adjacent to waterways. Rich added that waste water treatment plants are also covered by this Act.

Jason said the SWCPC could work with the Town, and there may be several organizations which could help fund any needed repairs. Jason said adding watershed protection will be an important factor to add into upcoming municipal projects.

Larry asked what the catalyst was for this Act. Jason said the water quality in Lake Champlain was poor, and the program to clean up the Lake was expanded to include the entire state.

The Select Board thanked Jason for coming.

10. **Hear Citizens**

There were no citizens wishing to be heard.

11. **Town Manager to solicit topics for inclusion in the Town Manager and Selectmen's Report for the 2015 Annual Town Report and thoughts on items to be included on the draft of the 2016 Town Meeting Warning.**

Rich asked the Select Board members for topics to include in the Annual Town Report. Ideas put forward were: the Cavendish Tapestry Project, the Town Solar Array, Transfer Station improvements, the new Assistant to the Town Manager position, new grader and highway plow truck, operation of the Town Cemeteries under Select Board control, Depot Street bridge closure/replacement, Davis Road bridge opening, East Road culvert and Meadowbrook Farm Road bridge repairs, ERP grant summary, Town gravel pit, and telecommunications issues.

Margo added she isn't aware of any improvements in local TDS service, so she didn't think they have yet upgraded their equipment. Rich said there is some new technology which could improve internet performance on old copper wires. Margo said she believed it didn't work well over long distances, so she didn't think it would help in rural areas. She added that VTDigger has a good article today on cell service issues.

**12. Review and sign Annual Town Highway Inventory and Special Highway & Bridge Weight Limit filing**

Rich said Bridge #58, on Depot Street, was the only bridge with a weight restriction last year. Rich said he has amended this year's return to show the bridge as closed. The Select Board agreed that Rich should sign the Bridge Weight Limit filing. Rich said we received the Certificate of Highway Mileage, but have misplaced it. Jen has requested another copy be emailed to us. The Select Board agreed that they can sign the Certificate of Highway Mileage at the next budget work session, since there are no changes to our Town Highway network.

**13. If time permits, continue general work and discussions on the FY 2016-2017 Selectmen's Budget**

Rich suggested the Select Board look at the Appropriations category. Rich and the Select Board reviewed and discussed each of the requested appropriations from external organizations.

*Bob Glidden moved/Wendy Regier seconded a motion to approve the workbook page as amended to the following: \$4900 to Visiting Nurse Association and Hospice*

*\$0 to HCRS of SE Vermont*

*\$3000 to Black River Senior Center*

*\$200 to Green Mountain RSVP*

*\$400 to Black River Good Neighbors*

*\$75 to VT Adult Learning*

*\$700 to SEVCA*

*\$100 to VT Rural Fire Protection Task Force*

*\$400 to Windsor County Youth Services*

*\$350 to Senior Solutions/Council on Aging SE VT*

*\$100 to VT Center for Independent Living*

*\$125 to SEVT, the Current*

*\$500 to LPC-TV*

*\$0 to Reading/Windsor Food Shelf*

*\$500 to American Red Cross*

*for a total of \$11,350. All voted in favor.*

**14. Other business**

Rich said Local Government day is scheduled for February 10, and if any Select Board members are interested in attending, they should let him know.

Jill Flinn ó Jill asked if Rich had spoken with the landlord of the house at the end of Cavendish village which has a large number of junk vehicles in the yard. Rich said he has not been able to talk with her. Jill asked if that was an issue the Select Board should discuss. Rich said there is a state-wide as well as a Town ordinance on junk vehicles, but there is no state money for enforcement. Bruce and George said the ordinance would need to be applied town-wide, and then enforced, which would be difficult. Jill asked Bob if the Proctorsville Fire Department received returnable cans from the Transfer Station to raise funds for the Junior Firefighter Program. Bob said that one attendant regularly brings them returnables, he did not know what the other attendant did with them. Rich added that he had received a complaint that an attendant climbed into the zero sort compactor to retrieve cans, which is against our safety regulations. Bruce said he would speak with both attendants about these issues.

Wendy Regier ó Wendy handed out an update on the Cavendish tapestry project for the Select Board members to read at their convenience.

Mike Ripley ó none.

George Timko ó George asked for clarification on a veterinary bill reimbursed to Jill Flinn from last January. Jill explained that she had personally paid the bill, and waited to be reimbursed until there was sufficient money in the Ballantine Animal Fund to cover the expense.

Bob Glidden ó none.

**15. Adjourn**

*George Timko moved/Mike Ripley seconded a motion to adjourn at 8:22 p.m. All voted in favor.*

Minutes Approved: \_\_\_\_\_

Date: \_\_\_\_\_